



## Important Dates Dual Enrollment Fall 2016

---

**April 18<sup>th</sup>** – 2016 Fall Registration Opens

**August 26<sup>th</sup>** – Last day for NEW student enrollment

**August 27<sup>th</sup>** – 2016 Fall semester begins

*(Online courses will begin on August 27<sup>th</sup>. On-campus courses will begin the following weekday. Off campus courses will begin according to the regular high school schedule)*

**September 2<sup>nd</sup>** - Last day for **SCHEDULE ADJUSTMENTS**

*(ex: adding a course or changing a course)*

**September 30<sup>th</sup>** – **TUITION DUE & Last day to DROP ONLY** for 100% refund

*(After this date, the district will be charged and the student will receive a "W" withdrawal on their official MMCC transcript)*

**December 9<sup>th</sup>** – Last day to withdraw from a fall class

**December 16<sup>th</sup>** – 2016 Fall semester ends



# Mid Michigan Community College

# Dual Enrollment Application

Dual Enrollment: 2600 S. Summerton Rd., Mount Pleasant, MI 48858 Phone: 989-773-6622 ext 227  
Fax: 989-772-2386 email: dual@midmich.edu

Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Mailing Address (include P.O. Box): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Parent's E-mail Address: \_\_\_\_\_

Home Phone Number: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Cell Phone Number: (\_\_\_\_)\_\_\_\_-\_\_\_\_

Gender: Male  Female  Birth Date (MM/DD/YYYY): \_\_\_\_/\_\_\_\_/\_\_\_\_

Year of H.S. Graduation: \_\_\_\_\_

Racial/Ethnic Identification: White (not of Hispanic Origin)  Black (not of Hispanic Origin)  Hispanic   
American Indian or Alaskan Native  Asian or Pacific Islander  Other

High School: \_\_\_\_\_ City: \_\_\_\_\_

What is your career goal (future job title): \_\_\_\_\_

Do you plan to attend a 4-year college after MMCC?  Yes  No

If yes, where? \_\_\_\_\_

By completing and signing this form, the student authorizes MMCC to discuss academic information with school personnel and the student's parent or guardian. This authorization will automatically expire upon high school graduation.

Applicants with felony and misdemeanor convictions may not be accepted to academic programs that require an internship or clinical hours. Moreover, applicants to certain programs are required to submit to a criminal background check. MMCC does not in any way guarantee that students with prior criminal convictions will be able to 1) complete their academic program; 2) attain health occupations licensure in the state of Michigan; or 3) be able to secure employment upon completion of a program.

I certify that the information provided on this application is complete and accurate in every respect. I understand that falsification or omission of any information requested on this application may result in cancellation of admission.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



# Mid Michigan Community College

# Dual Enrollment Registration Form

Dual Enrollment: 2600 S. Summerton Rd., Mount Pleasant, MI 48858 Phone: 989-773-6622 ext 227  
Fax: 989-772-2386 email: dual@midmich.edu

Student Name \_\_\_\_\_

Student ID# \_\_\_\_\_ School \_\_\_\_\_

Semester - Fall or Winter	Course Title or Section #	HS & College <u>or</u> only College Credit
<i>Example: Winter</i>	<i>Example: PSY 101.H01 or 41694</i>	<i>Example: HS or C</i>

Initial each box

Do you have any address corrections to make?  Yes  No

If so, please write corrections here.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The School District will pay all (  ) or \$ \_\_\_\_\_ *in total* toward tuition and required fees for the student above.

(Student) My signature confirms that I have received, reviewed, and understand MMCC's Dual Enrollment Handbook.

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Signature of School Personnel Date

# DUAL ENROLLED STUDENT

We are very glad you decided to Dual Enroll at MMCC.

## Questions? Contact Us.

This guide will help you get everything ready for your Dual Enrollment at Mid Michigan Community College.

If you encounter any problems or have any questions, contact ADMISSIONS at (989) 773-6622 ext. 227.

### Review your Registration Form Information.

Enclosed is your Registration Form which shows the classes you are registered for. The middle of the form gives you more information on your class location, time, etc.

**Student I.D. Number:** Located beneath student's name – you will need this to login to our Portal

**Instructor:** Teacher Name

**Course/Description:** Name of the class

**Start and End Date:** Day the class will start and end

**Days:** Day the class meets. (ex. TH is for Thursday)

**Cred/CEU's:** Number of credit hours for the class

**Location:** What campus the class is on.

- Harrison Campus — HC
- Mt. Pleasant Campus
- Doan Center — DC
- Liberal Arts and Business — LB
- High School — HS
- Online — TBA

**Stat:** Status of the class (ex. New means it is a new class, Dropped means you dropped that class, Add means you added that class)

Your semester begins on:

1

### Set up your MidMich Email and Online Account.

You must set up your MMCC online Portal account. Please complete the following steps:

- Go to [midmich.edu](http://midmich.edu)
- Click on the "Portal" link in the upper right hand corner
- Click on the "Account setup" link in the upper right hand corner
- Read the information to set up your username and password
- Now that you have your username and password, click on "login" in the upper right corner
- Click the "e-mail" link in the upper left corner to get your e-mail

*This is your college e-mail and will be used for all college communication*

If you are taking online classes, you need to login to the Portal and go to the Moodle link in the upper left corner to access your class. If you have any problems setting up your account, contact the MMCC Help Desk at [helpdesk@midmich.edu](mailto:helpdesk@midmich.edu) or by calling (989) 317-4630.

2

### Buy your Books.

You will need to buy your books for class on campus or online.

To buy on campus, go to the bookstore in Harrison or Mt. Pleasant. To buy Online:

- Go to [midmich.edu/bookstore](http://midmich.edu/bookstore)
- On the left, click "Buy Books Online"
- Select a Campus Term, and click "Go"
- Select Department (ex. ACC). This will bring up a list of Courses.
- Select Course (ex. 211). This will bring up a list of section numbers.
- Select Section Number (ex. H01)
- Scroll down the page and all textbooks (required and optional) for the class are listed; Click new or used books to select.
- Add to cart. Repeat if you have another class. If no more classes, click on your Cart to check out.

*If you have any questions about buying books, call the bookstore at (989) 386-6640.*

Again, welcome to MMCC. If you have any questions or concerns, do not just wait to talk to your high school counselor, please contact us immediately at (989) 773-6622 ext. 227 or [dual@midmich.edu](mailto:dual@midmich.edu).

3



Mid Michigan  
Community College

Great careers

# MMCC

## Understanding ACT Placement Scores

ACT Reading Score	MMCC English Course	Optional Reading Course Based on reading placement score, completion of the English self-placement quiz, and discussion with an academic advisor
0-20	Student must complete the Accuplacer assessment for accurate placement.	
21-36	<p><b>ENG 111</b> - Freshmen English Composition is a 3 credit course that prepares students for academic writing in the college setting and concentrates on analyzing and discussing written sources.</p> <p style="text-align: center;">OR</p> <p><b>ENG 110</b> - Intro to Academic Writing is a 3 credit course that is designed to provide incoming students a more gradual and more thorough introduction to the textual practices required in college.</p>	<p><b>ENG 097</b> - College Reading I (2 credits) is designed to develop the strategies, skills, and attitudes necessary for reading college - level texts. This course is taught in the classroom.</p> <p style="text-align: center;">OR</p> <p><b>ENG 098</b> - College Reading II (1 credit) is designed to develop the strategies, skills, and attitudes necessary for reading college - level texts. This course is taught in the <u>LLS/WRC</u>.</p>

Skill Area	ACT Score	MMCC Course
Math	0 - 17	Math 101 (ABC and XY formats)
Math	18 - 20	Math 104
Math	21 - 22	Math 105, or Math 114, or Math 212.
Math	23 - 27	Math 107 or Math 124.
Math	28 - 36	Math 126 or Math 217.

# Math Placement Criteria

SKILL AREA	ACCUPLACER SCORE	MMCC COURSE
ARITHMETIC	0–56	MAT 101A, 101B, & 101C in the <i>Library &amp; Learning Services Math Lab(s)</i> . MAT 101X & MAT 101Y or MAT 101 in a classroom setting can be taken in place of MAT 101ABC
	57–89	MAT 101
	90–111	MAT 104
	112 –120	Administer Elementary Algebra Test
ELEMENTARY ALGEBRA	0–24	Administer Arithmetic Test
	25–75	MAT 104
	76 –107	MAT 105 or 114 or 212
	108–120	Administer College Level Math Test
COLLEGE LEVEL MATH	0 –39	Administer Elementary Algebra Test
	40–62	MAT 105 or 114 or 212
	63–92	MAT 107 or 124
	93–120	MAT 126 or 217